

Fall 2023

Academic Service-Learning Courses

Community Involvement (SOW 2054), Human Service Experience (SOW 1051, 1052, 1053)

NOTE: Students may **drop** Human Service Experience courses up to three days after course registration date.

Service-Learning Course Components/Options

Offered by instructors within the course for extra credit or as a substitute for an assignment.

Service-Learning Field Studies 4th/5th Credit Options

Opportunity to earn an extra credit hour, offered by instructors who add this 1 credit course to their core course you are enrolled in.

Spring Terms (Deadline Dates)	CSLCE Deadline Dates
16-Weeks August 14 – December 8 Last day to register for Service-Learning courses: September 21	<u>Release from Liability form (RFL)</u> : * Thurs, October 5 <u>Placement Confirmation form</u> : Thurs, October 5 <u>SHOAT Hour Log form</u> : Thurs, November 30
12-Weeks Session I August 14 – November 3 Last day to register for Service-Learning courses: September 21	<u>Release from Liability form (RFL)</u> : * Thurs, September 21 <u>Placement Confirmation form</u> : Thurs, September 21 <u>SHOAT Hour Log form</u> : Thurs, October 26
12-Weeks Session II September 11 – December 8 Last day to register for Service-Learning courses: October 19	<u>Release from Liability form (RFL)</u> : * Thurs, October 19 <u>Placement Confirmation form</u> : Thurs, October 19 <u>SHOAT Hour Log form</u> : Thurs, November 30

A \$50 late registration fee for students who are dropped for insufficient or no payment with registration in future parts of term or who register after fee due date. All fees must be received on the fee due date noted. After that date, fees are due immediately after registration. If financial assistance is less than tuition and fees, students are responsible for paying the difference.

Please be aware that there are limitations in dropping Field Study courses, ensure you have the time to complete the service-learning hours within the semester before registering.

*Students MUST complete an RFL form to participate in service-learning activities. NO SERVICE-LEARNING HOURS WILL BE RECORDED ON STUDENT TRANSCRIPTS WITHOUT A COMPLETED RFL ON FILE.

IMPORTANT: Instructors' syllabus/deadline dates take precedence over deadlines identified above -Community Involvement (SOW 2054), Human Service Experience (SOW 1051, 1052, 1053) & 4th/5th Credit Options (Field Studies).

Example of Service-Learning

- Student Service-Learners must do the requisite number of service hours for each service-learning option or service-learning course. Hours completed for one class cannot be used for another class.

For example:

SLS course assignment (component) requires 10 hours

Service-Learning (4 credit option) requires 20 hours

Total Hours 30 hours

- Although faculty and CSLCE set minimum service hour requirements, community partners have their own requirements. Contact your placement site for their orientation/training and hour commitment requirements.
- Orientation/training hours/club meetings are not counted for service hour requirements

Seminar Dates for Field Studies 4th/5th Credit Options Courses

Students registered for Field Studies 4th/5th Credit Options Courses are **required** to attend a reflection seminar presented by the Center for Service-Learning and Civic Engagement. Students may attend a seminar on any date that fits their schedule.

Reflection Seminars

<u>Date</u>	<u>Campus</u>	<u>Location</u>	<u>Time</u>
Tuesday, October 31	Palm Bay (In-Person)	Building 2, Room 163	12:30 to 1:30 pm
Tuesday, October 31	Melbourne (In-Person)	Building 1, Room 160	2:30-3:30 pm
Tuesday, October 31	Virtual Reflection Seminar	Virtual-Max 10 students	4-5 pm
Wednesday, November 1	Melbourne (In-Person)	Building 1, Room 160	12:30 to 1:30 pm
Wednesday, November 1	Cocoa (In-Person)	Building 12, Room 305	2:30-3:30 pm
Wednesday, November 1	Virtual Reflection Seminar	Virtual-Max 10 students	5-6 pm
Thursday, November 2	Titusville (In-Person)	Titan Hall Building 03, Room 133	12:30 to 1:30 pm
Thursday, November 2	Cocoa (In-Person)	Building 12, Room 305	2:00 to 3:00 pm
Thursday, November	Virtual Reflection Seminar	Virtual-Max 10 students	3:30-4:30 pm