

Florida Student Assistance Grant (FSAG) Appeal Form

The Florida Student Assistance Grant (FSAG) scholarship program provides an appeal process for students who do not meet the renewal requirements. Appeals may be filed when a student does not meet minimum grade point average and/or credit hour requirements due to one of two circumstances: verifiable illness or an emergency beyond the student's control. The appeal must include a statement of the circumstances of the illness or emergency and its impact on the student's performance along with documentation of the circumstances.

Reinstatement of FSAG for approved appeals is contingent upon available funding levels.

DEADLINE: The deadline to appeal the reduction or non-renewal of FSAG is two years from the last day of the term in which the student failed to meet the renewal criteria.

A. Student Information

_____ B# _____
Last Name First Name M.I. Student ID

B. FSAG Renewal Standards

- GPA Requirement: 2.0 cumulative GPA
- Credit Hour Renewal Requirements for terms in which FSAG was disbursed:
 - Full-time enrollment (attempted 12+ hours) – must have passed at least **12** credit hours
 - Three-quarter time enrollment (attempted 9-11 hours) – must have passed at least **9** credit hours
 - Half-time enrollment (attempted 6-8 hours) – must have passed at least **6** credit hours

C. Required Documentation *(submit both 1 & 2):*

1. Attach a **typed, signed, detailed letter** explaining how an illness or an extenuating circumstance beyond your control prevented you from meeting the FSAG GPA and/or credit hour requirements. You must specify the semesters in which the circumstances prevented you from meeting the renewal criteria.
2. Attach **date specific supporting documentation** from a disinterested third party. Documentation must be relevant to the semesters in which academic difficulty was experienced. *Note:* Do not submit original documentation. Please provide legible copies.

D. Certification and Signature

By signing below I certify that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature

Date

E. Document Submission

You may submit this document by the following methods:

1. FINANCIAL AID DOCUMENT UPLOAD TOOL (RECOMMENDED)

Complete and sign this document, scan, and upload using the **Financial Aid Document Upload Tool** in **myEFSC** under *Financial Aid Forms & Upload*.

2. BY MAIL

Mail your document to the Financial Aid Office at:

Eastern Florida State College
Financial Aid Office
Building 2, Room 209
1519 Clearlake Road
Cocoa, FL 32922

3. IN PERSON

Please visit easternflorida.edu/go/aidcontacts for current hours and availability.

QUESTIONS?

Financial Aid Specialists are available at the campus locations listed above, by phone at 321-433-7339, and via e-mail at finaid@easternflorida.edu.

Eastern Florida State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit Eastern Florida State College: easternflorida.edu/go/equity.