



REQUEST FOR TRANSCRIPT TO BE SENT TO EASTERN FLORIDA STATE COLLEGE

STUDENT: Many high schools and colleges prefer students to request and send transcripts electronically. Check the school's website, as that is the fastest way to obtain your transcript. If your high school and/or previous college(s) only send paper transcripts, please send this form to them to attach to the transcript. Check with the institution to see if there is a fee for the release of transcripts. A transcript is considered official if it comes from the institution either electronically or in its original sealed envelope.

SCHOOL: Please attach this form to the official transcript if sending paper.

Student Name: \_\_\_\_\_
Print Legibly: Last First Middle

Address: \_\_\_\_\_
Street City State Zip

Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security No: \_\_\_\_\_

My records will be found under the name(s): \_\_\_\_\_

Date first enrolled: \_\_\_\_\_ Graduated: [ ] Yes [ ] No

Date last enrolled: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

This signed form authorizes the release of my transcript to Eastern Florida State College.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

COLLEGE TRANSCRIPT SENDING INSTRUCTIONS

Send Electronic Transcript to: Registrar@easternflorida.edu

Send Paper Transcript to: Eastern Florida State College, Office of the Registrar, 1519 Clearlake Road, Cocoa, FL 32922

HIGH SCHOOL TRANSCRIPT SENDING INSTRUCTIONS

Florida Public Schools Send Electronic Transcripts to Institution Number 0001470.

Private or Out of State Electronic Transcripts: Select the EFSC campus you plan to attend or where you submitted your original application for admission.

- [ ] Cocoa Campus - CocoaAdmissions@easternflorida.edu
[ ] Melbourne Campus - MelbourneAdmissions@easternflorida.edu
[ ] Palm Bay Campus - PalmBayAdmissions@easternflorida.edu
[ ] Titusville Campus - TitusvilleAdmissions@easternflorida.edu

Paper Transcripts: Select the EFSC campus you plan to attend or where you submitted your original application for admission.

- [ ] Eastern Florida State College Titusville Admissions 1311 North U.S. 1 Titusville, FL 32796-2192
[ ] Eastern Florida State College Cocoa Admissions 1519 Clearlake Road Cocoa, FL 32922-6597
[ ] Eastern Florida State College Palm Bay Admissions 250 Community College Pkwy Palm Bay, FL 32909-2299
[ ] Eastern Florida State College Melbourne Admissions 3865 North Wickham Road Melbourne, FL 32935-2399