

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

June 13, 2005
4:35 p.m.

Board Room (#231)
Administration Building (Bldg. #2)
Cocoa Campus

PRESENT: Mr. C. R. "Rick" McCotter III, Chairman; Mrs. Alberta K. Wilson, Vice Chairman;
Mr. James W. Handley; Mrs. Miriam Martinez; Mr. James Theriac;
Mr. Joe D. Matheny, Attorney; Dr. Thomas E. Gamble, Secretary

1. CALL TO ORDER:

Mr. C. R. "Rick" McCotter III, Chair, called the meeting to order.

a. Pledge of Allegiance

Mr. McCotter opened the meeting with the "Pledge of Allegiance."

b. Special Presentation to Security Officers

Dr. Gamble reported that last week a BCC Telephone Operator suffered a medical emergency. He recognized the two college Security officers who responded in prompt and appropriate operation of the campus defibrillator, resulting in a successful lifesaving effort. Mr. Craig Carman, Director, Collegewide Safety and Security, introduced Deanna (Carolyn) Griffin and Kristyn (Kris) McClannahan, Security Officers, who were recognized with plaques.

Dr. Gamble also recognized several other individuals who responded to assist in this situation.

c. Additions/Corrections to Agenda

None.

2. CONSENT AGENDA:

Mr. McCotter recommended approval of the consent agenda items:

- 3.a. Minutes – Board of Trustees Workshop Meeting – May 23, 2005
- 3.b. Minutes – Board of Trustees Meeting – May 23, 2005
- 9.a. Approval of Monthly Budget Status Report, May 2005

- 9.b. Approval of DSO 2005-2006 Budgets
- 9.c. Approval of 2004-05 Unrestricted Fund Operating Budget Amendment #2

Mrs. Wilson moved approval of the consent agenda items. Mr. Theriac seconded the motion. All those voting in favor of the motion – Wilson, Theriac, Handley, Martinez, and McCotter; opposed – none. Motion unanimously approved.

3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees Workshop Meeting – May 23, 2005

Approved – consent agenda.

- b. Minutes – Board of Trustees Meeting – May 23, 2005

Approved – consent agenda.

4. COMMUNICATIONS:

- a. Report on Cocoa Village Playhouse Capital Campaign

Dr. Brenda Fettrow, Vice President, Student Services, introduced Ms. Staci Hawkins-Smith, Executive Director, Cocoa Village Playhouse, who reported a very successful 15th season with 52 sold out performances, leading to additional performances being added to the schedule to accommodate demand.

Dr. Fettrow reported on the Capital Campaign efforts to-date. She further reported that the Cocoa Village Playhouse Board will meet on June 24 to discuss the possibility of beginning construction of the annex shell. Dr. Gamble reported that he endorses this plan.

Dr. Fettrow reported that the Florida Legislature appropriated the \$152,418 grant from the Historic Presentation funds to the Playhouse for renovations to the balcony and dressing room areas. This project will commence upon receipt of the funds.

5. CITIZEN'S PRESENTATION:

- a. Rivers Edge Charter Academy

Mr. Scott Infante, Principal, Rivers Edge Charter Academy, reported that he read the news article regarding the Palm Bay Academy/BCC partnership proposal, and wanted to introduce their Academy to the college with hopes of establishing future partnerships with BCC. He reported that Rivers Edge Charter Academy has 450

Pre-K through Grade Eight students, with a focus on exposing children to mobile technologies in an educational environment.

Mr. Infante reported that land in Palm Bay will be required in the near future to construct a new facility (approximately 50,000-60,000 square feet) with future expansion to the high school level planned. He indicated that details of the planned design for the new facility are available on their website. He reported that a minimum of seven acres will be required for the Pre-K to Grade Eight facility but 12-15 acres would be optimum for future expansion to the high school level.

Dr. Gamble reported he would be available for future discussions.

6. CONSTRUCTION AND DEVELOPMENT:

None.

7. OLD BUSINESS:

a. Report on Pending Legal Actions – Mr. Matheny

None.

(1) Report on Palm Bay Academy Status

Mr. Matheny reported that he noted some issues in need of modification on review of the contract. The contract was redrafted to reflect these modifications.

Mr. Matheny reported that Clark Maxwell, III conducted an appraisal of the 17 acres as requested at the May 2005 Board meeting. Due to time limitations, Mr. Maxwell has provided a verbal appraisal to be followed by a formal written confirmation. Mr. Maxwell reported an appraised value in the range of \$1 million to \$1.2 million. Mr. Matheny reminded the Board that the offer originally presented by Palm Bay Academy was \$798,000.

Mr. Hank Simon, Simon Consulting Corporation, reported that a special Board meeting was called by the Palm Bay Academy to discuss the updated appraisal information. Mr. Steven Smith, President of Board of Directors, Palm Bay Academy, reported that it was the consensus of their Board to make an offer of \$1,100,000 which is within the appraised value range. Mr. Matheny reported that if this contract offer is approved, the buyer has 120 days to secure financing and 90 days to inspect the property to ensure suitability to their purpose. As such, the buyer may cancel without penalty within this 90 day period. Should a title deficiency be noted, the college

would have 90 days to correct the problem. In no event can the contract be extended beyond October 15, 2005. Mr. Simon reported that October 1, 2005 is the date of bond issue. Dr. Gamble recommended approval of the offer by Palm Bay Academy to purchase 17-acres at the \$1.1 million appraisal value.

Mrs. Wilson moved approval of acceptance of Palm Bay Academy's offer to purchase the land in the amount of \$1.1 million. Mr. Handley seconded the motion.

Call for question.

Mr. Handley reported he thought there was a requirement to advertise the land prior to accepting a purchase contract. Mr. Matheny reported that the statutes have now changed to allow the sale of land by a college upon declaration that the land was surplus with no intention to use it for educational purposes. Discussion ensued regarding possible wording to guarantee the land be used only for educational purposes. It was the consensus of the Board not to include such requirements and limitations.

All those voting in favor of the motion – Wilson, Handley, Martinez, McCotter and Theriac; opposed – none. Motion unanimously approved.

Mr. Simon stated that he will offer regular updates to the Board as the project progresses. Mr. McCotter reported that reports would be appreciated; to coordinate with Dr. Gamble.

Mr. McCotter requested that someone make a motion to confirm the 17-acres is not in the master plan.

Mrs. Martinez moved approval that the 17 acres to be sold to the Palm Bay Academy are surplus and not needed for educational purposes. Mr. Handley seconded the motion. All those voting in favor of the motion – Martinez, Handley, McCotter, Theriac and Wilson; opposed – none. Motion unanimously approved.

Mr. Matheny reported that the appraisal of the 20-acres of environmental land has not yet been completed. He stated that the Foundation Board has agreed to sell all or part of contiguous land at a rate of \$10,000 per acre, which is higher than the proposed purchase price.

8. NEW BUSINESS:

a. Personnel Actions

Dr. Gamble reported that historically the Board has approved the Personnel Actions. However, in line with the new Policy Governance Manual, it is now presented to the Board of Trustees for information.

b. Report and Approval of 2004-2005 Florida Educational Equity Report

Mr. Frank Billings, Associate Vice President, Institutional Effectiveness and Strategic Management, provided the final draft of the 2004-2005 Florida Equity Report. Dr. Gamble reported that state statute requires the Board to approve and sign the document. Mr. Billings confirmed that the college is non-compliant in the gender equity in sports area due to a complex formula which impacts the college negatively because of its unequal volume of female enrollment. Mr. Billings confirmed a corrective action plan is now in place.

A discussion ensued regarding the rationale for decreasing goal projections from previous years. Mr. Billings reported that the state accepts modest goal projections as long as they match parity expectations based on county census data. The Board concurred with the rationale and projections as stated. Dr. Gamble recommended approval of the 2004-2005 Florida Educational Equity Report.

Mr. Theriac moved approval of the 2004-2005 Florida Educational Equity Report. Mrs. Wilson seconded the motion. All those voting in favor of the motion – Theriac, Wilson, Handley, Martinez, and McCotter; opposed – none. Motion unanimously approved.

c. Request for Future Board Meeting/Workshop Agenda Items

None.

9. FINANCIAL ACTIONS:

a. Approval of Monthly Budget Status Report, May 2005

Approved – consent agenda.

b. Approval of DSO 2005-06 Budgets

Approved – consent agenda.

- c. Approval of 2004-05 Unrestricted Fund Operating Budget Amendment #2

Approved – consent agenda.

10. REPORT OF THE PRESIDENT:

- a. President's Evaluation Process

Dr. Gamble reported that the Board has received the requisite evaluation materials and the evaluation process was reviewed. Dr. Gamble stated that the goal is to have the data provided to his Executive Assistant, Ms. Terry Martin, to summarize prior to the August 15 Board meeting.

The Community Stakeholder list was reviewed and delegations made to Board members to conduct interviews. Mr. McCotter requested that interviews be conducted with results provided to Ms. Martin by the second week of July. It was requested that Ms. Martin send periodic reminders to the Trustees until the data is provided.

- b. ACCT Convention, Seattle, Washington – September 7-11, 2005

Dr. Gamble reported that the Association of Community College Trustees (ACCT) annual convention will be held in Seattle, Washington, September 7-11, 2005. Dr. Gamble reported that he and Mr. Theriac plan to attend, and others are welcome to attend. If interested, please notify Ms. Martin promptly so that arrangements can be made accordingly.

- c. Florida Space Exploration Roundtable Discussion

Dr. Gamble reported that he and Dr. Al Koller have been asked by the Florida Today editorial board to participate in the roundtable discussion of community leaders regarding Florida's role in space exploration, which will take place on Tuesday, June 14.

- d. College Endorsement of Titusville Medical and Residential Development

Dr. Gamble reported that the college has expressed support of a new residential development and medical office building to be located east of the Parrish Medical Center adjacent to the Titusville Campus. Dr. Cobb reported that Mr. John Hannah is overseeing the 26-acre project, which will consist of medical office buildings and townhouses. The college will be available for continuing education of residents.

e. Hurricane Preparedness

Dr. Gamble reported that the college has made preparations in the event of a hurricane. Steps have been taken to improve communications, including contracting with an out-of-state 800 number located in California to provide improved communications. In addition, new policy will require that a security officer and maintenance officer will be assigned to each campus to stay throughout the storm.

f. Approval of Reorganization of the District Board of Trustees

Dr. Gamble reported that the annual reorganization of the Board, to determine new officers for 2005-2006 should be accomplished at this meeting, to commence at the August 2005 meeting. Accordingly, Dr. Gamble assumed the gavel from Mr. McCotter and opened the floor for nominations.

Mrs. Wilson nominated Mr. McCotter and
Mrs. Martinez nominated Mrs. Wilson as Chairman.
A vote was called. Mrs. Wilson was appointed as
Chairman with a 3-2 vote.

Dr. Gamble called for nominations for the Vice Chairman position.

Mrs. Martinez nominated Mr. Theriac and Mr. Theriac
nominated Mr. McCotter as Vice Chairman. A vote was
called. Mr. McCotter was appointed as Vice Chairman
with a 3-2 vote.

Dr. Gamble offered congratulations to Mrs. Wilson and Mr. McCotter.

g. Committee Assignments – Board of Trustees

It was the Trustees' consensus to accept Committee assignments, as follows:

Alumni Association – Mrs. Wilson
BCC Foundation – Mr. Theriac
Cocoa Village Playhouse – Mr. McCotter
King Center – Mr. Handley
Planetarium – Mr. Handley
Architect Committee – Mrs. Martinez (as needed)
Insurance Committee – Mrs. Martinez (as needed)

11. COMMITTEE REPORTS

a. Alumni Association – Mrs. Wilson

No report.

b. BCC Foundation – Mr. Theriac

No report.

c. Cocoa Village Playhouse – Mr. McCotter

No report.

d. Insurance Committee – Mr. Theriac

No report.

e. King Center for the Performing Arts – Mrs. Martinez

No report.

f. Planetarium – Mr. Handley

No report.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 6:05 p.m.

APPROVED: _____

Chair, District Board of Trustees

ATTESTED: _____

Secretary, District Board of Trustees