

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING**

February 28, 2005
4:40 p.m.

Astronaut Memorial Foundation Facility
KSC Visitors Complex
Exploration Station Room
Kennedy Space Center

PRESENT: Mr. C. R. “Rick” McCotter III, Chairman; Mrs. Alberta K. Wilson, Vice Chairman;
Mr. James W. Handley; Mrs. Miriam Martinez; Mr. James Theriac;
Mr. Joe D. Matheny, Attorney; Dr. Thomas E. Gamble, Secretary

1. CALL TO ORDER:

Mr. C. R. “Rick” McCotter III, Chair, called the meeting to order.

a. Pledge of Allegiance

Mr. McCotter opened the meeting with the "Pledge of Allegiance."

b. Additions/Corrections to Agenda

Dr. Gamble requested that Items 8.f., “Approval of Support of the Governor’s Class Size Resolution;” 8.g., “Discussion of State Governance Issues;” and, 8.h., “Discussion of FACC Community College Trustees Commission,” be added to the agenda.

Mr. McCotter requested that Item 8.c. “Approval of Agreement with Nextel Communications for Lease of Space on Melbourne Tower” be removed from the consent agenda.

2. CONSENT AGENDA:

Mr. McCotter recommended approval of the remaining consent agenda items:

- 3.a. Minutes – Board of Trustees Workshop – January 28, 2005
- 3.b. Minutes – Board of Trustees Meeting – January 28, 2005
- 8.a. Approval of Personnel Actions
- 8.b. Approval of 2005-2006 Academic Calendar
- 8.d. Approval of Out-of-Country Travel for Jeff Johnson
- 8.e. Approval of Out-of-Country Travel for David Johansson
- 9.a. Approval of Monthly Budget Status Report, January 2005
- 9.b. Approval of 2005-2006 Private Contributions for Matching Purposes

Mr. Theriac moved approval of the consent agenda items. Mrs. Wilson seconded the motion. All those voting in favor of the motion – Theriac, Wilson, Handley, McCotter, and Martinez; opposed – none. Motion unanimously approved.

3. APPROVAL OF OFFICIAL MINUTES OF PREVIOUS MEETINGS:

- a. Minutes – Board of Trustees Workshop Meeting – January 28, 2005

Approved – consent agenda.

- b. Minutes – Board of Trustees Meeting – January 28, 2005

Approved – consent agenda.

4. COMMUNICATIONS:

- a. College Read® and Learn Campaigns Report – Dr. Purga

Dr. Bert Purga, Provost, Palm Bay Campus, reported on the College READ® and LEARN campaigns, which began on the Palm Bay Campus in the Fall semester, 2004 mirroring the Governor's JUST READ campaign and the American Library Association's (ALA) READ campaign. The focus is to encourage students to understand the importance of reading to the learning process. He reported that the READ® program began with posters featuring Palm Bay faculty, staff, and students as well as local high school principals. The posters are hung in hallways and common areas.

Dr. Purga reported the LEARN campaign later evolved highlighting faculty matters to encourage students to explore interests in specific subject matters. He stated that expansion of these campaigns to other campuses and high schools is planned.

Dr. Jayne Gorham, Instructional Technologist, Palm Bay Campus, reported that all employees of the Palm Bay Campus have been encouraged to volunteer to be photographed for the project. Interested college interns and dual enrollment students have been utilized in the implementation of the project to conserve resources and to expand their training and knowledge in digital imagery. She shared examples of the posters and encouraged participation of the trustees and other guests.

5. CITIZEN'S PRESENTATION:

None.

6. **CONSTRUCTION AND DEVELOPMENT:**

None.

7. **OLD BUSINESS:**

- a. Report on Pending Legal Actions – Mr. Matheny

None.

8. **NEW BUSINESS:**

- a. Personnel Actions – Ms. Oglesby

Approved – consent agenda.

- b. Approval of 2005-2006 Academic Calendar

Approved – consent agenda.

- c. Approval of Agreement with Nextel Communications for Lease of Space on Melbourne Tower

Mr. Little, Vice President, Finance and Administration Services, reported that the Nextel lease is a five-year lease, with five, five-year renewal periods. He further reported that there is a 3% rate increase each year, which was not stated on the draft which was distributed to the Board. Mr. Matheny confirmed that he has reviewed the Agreement, and he had no concerns.

Mrs. Martinez moved approval of the Agreement with Nextel Communications for Lease of Space on Melbourne Tower.
Mr. Handley seconded the motion.

Motion withdrawn for further discussion.

Mr. Little confirmed that the rate increase is set at 3% each year and is not negotiable for greater increase in ensuing years. He further reported that Nextel has the right to cancel at each five-year renewal period; however, the college cannot cancel due to financial expense to Nextel to locate on the tower. Mr. Little reported that the lease is made to Brevard Junior College as the lease must use the legal description of the property

Mrs. Martinez moved approval of the Agreement with Nextel Communications for Lease of Space on Melbourne Tower, as amended to include lease payment increase of 3% each year. Mr. Handley seconded the motion. All those voting in favor of the motion – Martinez, Handley, McCotter, Martinez, Theriac, and Wilson; opposed – none. Motion unanimously approved.

d. Approval of Out-of-Country Travel for Jeff Johnson

Approved – consent agenda.

e. Approval of Out-of-Country Travel for David Johansson

Approved – consent agenda.

f.. Approval of Support of the Governor's Class Size Resolution

Dr. Gamble reported that Governor Bush is committed to increasing student achievement at all levels of education in Florida. As such, he will continue to preserve district average classes sizes of 18 students in pre-kindergarten through third grade; 22 students in grades four through eight; and, 25 students in high school classes, while focusing on Florida's teachers as the top education priority. Therefore, the Governor has solicited support from all State-wide agencies for his recommendation regarding the class size amendment, while raising teacher's salaries in public schools. Dr. Gamble further reported that it was recommended at the recent Trustees Commission meeting, that individual Boards review the Resolution, make changes as desired, and signify their approval.

Dr. Gamble reported that the Constitutional Amendment as currently written is cost prohibitive and the amendment will allow flexibility in class sizes for non-academic classes such as band, while ensuring class sizes are met within each School District in the state at a reduced cost of \$1.5 million versus \$4.5 million. Dr. Gamble recommended approval of the Governor's Class Size Resolution.

Mrs. Wilson requested additional time to review the documents prior to signing the Resolution. Mr. Handley reported that the Trustees Commission requested implementation by Trustee Boards within thirty days for maximum impact during the legislative session. Mr. Matheny suggested making a motion to approve the Resolution subject to review and withdrawal of approval within the next two weeks if any objection was found. It was the consensus of the Board that those who were in agreement with the Resolution would sign the document today, with the understanding that it would not go forward without unanimous agreement.

Mr. McCotter moved tentative approval of the Governor's Class Size Resolution with final approval indicated by Trustees signatures on the document, within a two week period. Mr. Handley seconded the motion. All those voting in favor of the motion – McCotter, Handley, Martinez, Theriac, and Wilson; opposed – none. Motion unanimously approved.

g. Discussion of State Governance Issues

Dr. Gamble reported that on a Complaint filed by the Floridians for Constitutional Integrity, Inc. seeking declaratory judgment as to whether the present statutes governing education in Florida usurp the constitution by assigning control of all education in Florida to the Constitutional State Board of Education. The Plaintiffs contended that duties given to the State Board other than management of free public schools is unconstitutional.

The Board was provided with a document relating significant moments in Community College Governance as well as a copy of HB 1001 Relating to Governance of the State University System.

Dr. Gamble reported that during the Florida Association of Community Colleges (FACC) Trustees Commission meeting it was stated the Community College System is left in limbo in the aforementioned litigation as well as HB 1001: Relating to Governance of the State University System. Discussion ensued regarding the Trustees' opinions on community college governance issues as Board endorsements may be needed in future debate between community college affiliation with the K-12 system (Board of Education) or with the University System (Board of Governors.) Mr. Handley requested an informal poll of the trustees, which revealed that the current consensus is in favor of affiliation with the Board of Education, and that further discussion on the subject will likely be necessary in the future.

h. Discussion of FACC Community College Trustees Commission

Dr. Gamble reported that the Florida Association of Community Colleges (FACC) was initially formed with the advice and consent of the Council of Presidents (COP). At that time there was a Community College Board, and thus the Chancellor of Community Colleges was able to advocate on behalf of the Community Colleges to the legislature, etc. With the change of organization, the Chancellor of Community College Education and Workforce now is an officer under the Commissioner of Education, who is appointed by the Governor. Therefore, the FACC is currently a Political Action Committee (PAC) with representation from Trustees, Presidents, faculty, and staff. As a result, the COP no longer dictates priorities to the FACC, but acts as an advocacy group for the community colleges. Chancellor Armstrong, although a supporter of community colleges, must observe parameters defined by the Board of Education. Accordingly, there may be times when the Board of Education

and COP have differing goals and objectives. When this occurs, Chancellor Armstrong is unable to advocate on behalf of the community colleges.

The FACC, currently has an interim director, with the plan to advertise for a new Executive Director this summer. The elected Board of the FACC is the managing organization for the FACC rather than the COP. As such, they are undergoing a strategic planning process to better define the roles of the various components of the FACC. Dr. Gamble suggested that the trustee should have significant input in this process relative to how the FACC should be structured. Dr. Gamble distributed FACC By-Laws and other documentation pertaining to the FACC to the Trustees for their review to provide input to the FACC during the strategic planning process regarding their perception of the Trustees Commission role. Discussion ensued regarding issues and possible conflicts that may arise.

i. Request for Board Meeting Agenda Items

Mr. McCotter requested a future report regarding the YMCA partnership, financials, etc. Dr. Fettrow reported that this presentation will be given at the March 2005 meeting.

9. FINANCIAL ACTIONS:

a. Approval of Monthly Budget Status Report, January 2005 – Mr. Cherry

Approved – consent agenda.

b. Approval of 2005-2006 Private Contributions for Matching Purposes – Mr. Cherry

Approved – consent agenda.

10. REPORT OF THE PRESIDENT:

a. ACCT/AACC Legislative Summit

Dr. Gamble reported that the ACCT/AACC Legislative Summit was very well done with excellent presenters. He distributed a summary of meetings and issues to the Trustees. He further reported that the federal government will no longer be providing financial assistance to programs without data showing positive outcome results. Therefore, data is being collected to demonstrate the effectiveness and continuing need for program financial support. He stated the Perkins Grants seem to be secure, but many other programs that serve the underserved population, such as the TRIO programs, are in jeopardy. The data that was provided came from the K-12 system, without input from the community colleges. Hopefully, supplemental data provided by community colleges will enable reconsideration and funding of these important programs.

Dr. Gamble reported that he and Trustees were able to meet with all the Brevard Senators and Representatives during the FACC Trustees Commission and provided them with materials identifying key projects needing funding.

b. National Association of College and University Business Officers (NACUBO) Endowment Study

Dr. Gamble reported that Dr. Jeff Spoeri, Executive Director, BCC Foundation, provided an article "Can Equities Correct the Course" which discussed the 2004 NACUBO Endowment Study, which was distributed. The study showed the average annualized rate of return among all responders was 12.4% over FY 2003 and 2.6% over the past three years. The college's endowment, which is managed by Morgan Stanley, saw a 16.35% increase in 2003-04, well above the national average, which is a credit to the BCC Foundation's management of the funds.

c. Joint Board of Trustees and Brevard County School Board Meeting

Dr. Gamble reported Trustees are scheduled to have a joint meeting with the Brevard County School Board on Wednesday, March 9, 2005. The meeting will be held at the School Board Educational Facility, Viera, from 3:00 – 4:00 p.m.

d. Board Strategic Planning Workshop

Dr. Gamble reported that the Board will hold a Strategic Planning Workshop on Thursday, March 10, 2005. The meeting will be held in the Board Room on the Cocoa Campus from 2:00 – 5:00 p.m. to review the environmental scans and establish board objectives for the next three years. Dr. Gamble requested that Trustees who are unable to attend should communicate issues, concerns and recommendations to Mrs. Terry Martin, Executive Assistant to the President, for presentation at the workshop.

3. Reorganization Plans

Dr. Gamble reported that the college will make several administrative organizational adjustments, effective April 4, 2005. The most significant changes are:

(1) Dr. Brenda Fettrow has agreed to accept the appointment as Vice President for Student Services; (2) Dr. Ake will assume the dual role as Provost for Health Sciences and the Cocoa Campus; (3) Academic Deans will be selected to serve on each campus; and (4) Dean Rebecca Ashford will serve as Enrollment Management Dean. An organizational flowchart was distributed reflecting these changes. These changes were made in response to the SACS recommendation to ensure collegewide consistency in student service matters.

11. COMMITTEE REPORTS:

a. Alumni Association – Mrs. Wilson

Mrs. Wilson deferred to Dr. Jeff Spoeri, Executive Director, BCC Foundation, who reported the Alumni Association is participating in fundraising efforts such as the Burdines-Macy Shopping Event and “Titan Your Laces” 5K run.

b. BCC Foundation – Mr. Theriac

No report.

c. Cocoa Village Playhouse – Mr. McCotter

Mr. McCotter deferred to Dr. Brenda Fettrow, Provost, Cocoa Campus, who reported that a raffle ticket sale is ongoing, with the drawing to be held on March 8, 2005. The drawing will be held in the Community Dining Room, Cocoa Campus.

d. Insurance Committee – Mr. Theriac

No report.

e. King Center for the Performing Arts – Mrs. Martinez

No report.

f. Planetarium – Mr. Handley

Mr. Handley reported that the Planetarium recently conducted the Quarterly Meeting. Two new shows have been developed which will be shown this summer to enhance participation. In addition, a lecture series on Mars will be offered in joint participation with NASA, free to the public. Mr. Handley further reported that invitations will be mailed for a fundraiser, which will be a joint fundraising effort with the Florida Restaurant Association and the Planetarium on March 18. Tickets will be sold for \$65.00 per person or \$120.00 per couple. He reported that efforts to involve the Planetarium in cruise ship excursion offerings, is also being explored. Signage improvements are also being discussed with the Department of Transportation.

g. AACC Journal

Dr. Gamble suggested that Trustees review the AACC Journal, which was distributed today, as it contains much valuable information

h. Tour of Orbitor Processing Facility

Mr. McCotter thanked Dr. Koller and his staff for the fascinating tour which preceded today's meeting. He stated that the education provided by SpaceTEC is a fine example of what community colleges provide to serve the community. The remarks shared by the students were true testimonies of the value of the program. He further remarked that there are many other programs offered by the college, which offer similar valuable opportunities to students with other interests. He stated that the "field trip" meetings which expose the Board to what the college has been doing in these special areas, have been wonderful.

12. ADJOURNMENT:

There being no further business to come before the Board, the meeting adjourned at 6:10 p.m.

APPROVED: _____

Chair, District Board of Trustees

ATTESTED: _____

Secretary, District Board of Trustees